

31 August 1954

MEMORANDUM FOR: Chief, SR/DOB

SUBJECT: Report of Loss of Documents Pertaining to Certificates  
of Births of Children of [REDACTED]

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1. Early in July 1954 I assumed the position of assistant operations officer, previously held by [REDACTED] at the DOB Training Section. Prior to that, I worked in the capacity of assistant to [REDACTED] as administrator of the Safe Office in which [REDACTED], a covert associate, is employed. Such duties included being the intermediary for materials transmitted between contract personnel in the office and [REDACTED]

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2. Some time prior to my assuming the position of assistant operations officer, I was informed by [REDACTED] that the documents in question could not be located. I was asked to thoroughly check our files for the possibility of their being filed in the Safe Office, and in addition, to try to recall something regarding the episode since [REDACTED] had informed [REDACTED] that the documents had been handed to me on approximately 20 May for transmission to [REDACTED]. A check of the daily log revealed that [REDACTED] was in the Safe Office on that date and any materials for routine transmission would normally have been sent out at that time.

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3. I am obliged to state that I do not recall the instance of [REDACTED] returning such birth certificates to me. I am unable to refute this statement of [REDACTED] however, by virtue of the circumstances surrounding daily receipt and transmission of office materials. Official materials sent from DOB headquarters to this office are logged in and cut for official record. However, any type of personal correspondence, memoranda, documentation, etc. is normally given to the chief of the section without record, as such, being made.

4. Facilities for permanent retention of materials within this office are virtually non-existent due to space limitations. Any materials received remain, in the main, on a temporary incoming and outgoing basis only. However, in an effort to reassure myself against the bare possibility that the certificates were misfiled, I and my assistant made a thorough search of all files on several separate occasions and the birth certificates are positively not located in the office. It may be assured that a thorough search of DOB headquarters' files by those responsible has been made and the documents in question have not been located.

ACT/A VOU

SR/DOB/TI:CC:ese

Distribution:

Orig. - Addressee

1 - DOB Security  
2 - DOB/TI

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1 - Vital Documents  
1 - C, Chrono

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[REDACTED] Assistant Operations Officer, SR/DOB/TI